

Kansas City Professional Horsemen's Association

Book of Rules

Reprint Feb 2012

This rulebook supersedes and replaces any rules or by-laws issued previously.

KANSAS CITY PROFESSIONAL HORSEMEN'S ASSOCIATION

MISSION STATEMENT

Our mission as the Kansas City Professional Horsemen's Association is to inspire, encourage interest in, and regulate Hunter/Jumper competition in the Kansas City area.

To accomplish this mission our members, working together, will:

- Promote sportsmanship and assure fair competition.
- Make adequate and fair rules governing KCPHA competition and enforce them for the common benefit.
- Protect horses by adopting and enforcing rules set forth by the USEF regarding cruel, unsafe and/or un-sportsmanlike practices.
- Serve and promote the best interest of KCPHA competitions.
- Educate horsemen and the general public about equestrian sports.
- Expand and enhance the image of local equestrian sports competitions.
- To inspire positive citizenship traits in young riders by demonstrating and reinforcing positive horsemanship qualities.

KCPHA, ITS DIRECTORS, MEMBERS AND FINANCIAL SUPPORTERS DISCLAIM RESPONSIBILITY FOR ANY LOSS, INJURY OR ACCIDENT SUSTAINED TO ANY PERSONS OR PERSONAL PROPERTY IN CONNECTION WITH KCPHA SANCTIONED EVENTS. COMPETITORS IN KCPHA SANCTIONED EVENTS COMPETE AT THEIR OWN RISK. AS STATED IN KANSAS LAW KS.A. 60-4001 THROUGH 60-40004. WARNING: UNDER KANSAS LAW, THERE IS NO LIABILITY FOR AN INJURY TO OR THE DEATH OF A PARTICIPANT IN DOMESTIC ANIMAL ACTIVITIES RESULTING FROM THE INHERENT RISKS OF DOMESTIC ANIMAL ACTIVITY. INCLUDES MISSOURI LAW.

UNITED STATES EQUESTRIAN FEDERATION, INC. rules will serve as a guideline. Kansas City Professional Horsemen's Association hereafter will be referred to as KCPHA.

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ORGANIZATION

Kansas City Professional Horsemen's Association, otherwise known as KCPHA, was established in 1988 as an affiliate of Professional Horsemen's Association of America, Inc., known as the PHA, to be a representative of the Kansas City area professional horse show community.

Dues paid by Professional KCPHA members go to the Professional Horsemen's Association of America, Inc. These dues are used for a \$2500 death benefit for PHA members who have been in good standing for 5 consecutive years payable to a named beneficiary, in the event of the death of a member with in 5 years of membership a benefit of \$1000 is payable to named beneficiary.

Dues paid to PHA also provide financial assistance from a fund established for children of Professional Members or Professional Members, the National PHA Hunter Seat Medal Class and PHA Junior Cup and the National Junior PHA Riding Scholarship Award.

PHA members who are in good standing for 20 years or over the age of 65 are exempt from payment of annual PHA dues.

Use of dues paid to PHA is further out lined in the constitution and by laws of the PHA, available through the KCPHA elected Board.

Dues paid to KCPHA by the members shall promote an annual awards program, sponsor Classics, sponsor events to inspire the horsemen of the Kansas City Area and to support the principles set forth in the KCPHA Mission Statement.

Professional Members of KCPHA hold meetings every other month during the show season and more often if issues arise.

Professional membership shall elect officers who determine the direction and control of all policy, business and affairs of KCPHA. Only Professional KCPHA members in good standing shall be eligible for nomination.

KCPHA may refer to the rules and guide lines of the United States Equestrian Federation, otherwise known as USEF, in resolving conflicts and in making decisions regarding KCPHA. The Board shall have charge of the funds of KCPHA and keep a bank account for the running of the organization.

KCPHA professionals may call upon the amateur membership to help with organizational goals and missions.

SECTION I INDIVIDUAL AND HORSE REGISTRATION

1. Registration in the KCPHA is open to anyone. Registration may be applied for by filing an application form with the Secretary. When the application is accepted and appropriate fees are paid to the Secretary, each applicant will receive a membership card with an organization membership number. KCPHA Rule Book for the current year is available on line or a member may request a hard copy of the KCPHA rulebook by contacting a KCPHA trainer.
2. The KCPHA year commences on December 1st of each year. Dues become payable on that date and registrations expire the following November 30th. Anyone joining at any time during the membership year must pay the entire annual registration fee.
3. The nomination fee is \$20.00. This will register up to four horses for hunter/jumper points and one rider for equitation points. Additional horses nominated are \$5.00. Professional Members of PHA must nominate and pay KCPHA dues if they are wishing for points accumulated by themselves and or their horse(s) to be recognized for Year End Awards. Please pay with check only.
4. It is necessary for the entry to be nominated in order to receive full points for the show season. Points will begin to accrue the date that the nomination or renewal is received. It is the responsibility of the rider to ascertain that the registration certificate has been completed.
5. The Secretary of the Association must be notified in writing of any change in a horse's name, and the horse must be re-registered under its new name. No fee will be charged for this service.
6. Horse show management will charge a \$15.00 non-member fee to participants who are not current members of KCPHA.
7. Debts: Any person having an outstanding debt with a KCPHA show will not be allowed to show at another KCPHA show until the debt is resolved.

SECTION II INDIVIDUAL AND HORSE DEFINITIONS

1. **Adult or senior.** An individual who has reached his or her 18th birthday as of December 1st of the current competition year.
2. **Junior:** n individual who has not reached his or her 18th birthday as of December 1st of the current competition year. The age of the individual on December 1st will be maintained throughout the entire competition year. Persons born on that date assume the greater age on that date. If a competition is in progress on any November 30th, the junior's age at the beginning of that competition will be maintained through out.
3. **Amateur:** An individual who has reached his or her 18th birthday as of December 1st of the current competition year who has not engaged in accepting remuneration for riding, showing, training or giving instruction in equitation, showing or training as per USEF rule GR808-809
4. **Age:** The age of an individual on December 1st will be maintained throughout the entire competition year. Persons born on December 1st will assume the greater age on that date. If a competition is in progress on any November 30th, an individual's age at the start of the competition will be maintained throughout the competition. Section II cont.
5. **Horse:** The term horse as used in these rules denotes either a horse or a pony.
 - a. When the term "Horse" or "Pony" is used or intended in the prize list where height is one of the qualifications of the class, the word "Horse" denotes animals over 14.2 hands.
8. **Pony:** Ponies are animals that do not exceed 14.2 hands.
9. **Professional:** An Individual who has reached his or her 18th birthday. Defined as any person who accepts remuneration for riding, showing, training, schooling, conducted riding lessons or instruction. Refer to GR1306-1308 of the USEF Rule Book.

SECTION III HORSE SHOW MEMBERSHIP

1. The KCPHA Board of Directors will decide the awarding of show recognition and dates. Competition dates will be grand fathered provided the competition pays its dues prior to January 1.
2. Dues for each competition are \$50.00. Applications for show recognition must be forwarded to the Secretary in writing, specifying preferred date and including the name and address of the requestor, and accompanied by competition dues.
3. The KCPHA recognizes horse shows in the Kansas City area and within an 150 mile radius of Kansas City.

SECTION IV CONDUCT OF SHOWS

1. Any person showing in KCPHA shows should be familiar with its rules and regulations, including the rules of USEF.
2. Only KCPHA classes of those shows recognized by the KCPHA will count toward year-end awards.
3. USEF rules will serve as a guideline, in the event of a conflict.
4. Show bills must designate KCPHA membership.
5. Judges should reside outside of a radius of 50 miles from the site of the show, with the exception of any USEF rated judges may judge one show per year. Jumper shows and classes are exempt from the 50 mile restriction.
6. Courses should be of a standard expected of an USEF Horse Show. Please refer to Rule XXIV article 2412-2416 for Hunter Divisions and Rule XXVII article 2708-2740 for Jumper Divisions.
7. A one-day show must have a minimum of 5 Recognized divisions. A two-day show must have a minimum of nine recognized divisions. A division must have a minimum of two classes except for Training Jumper, which can have one or more classes.
8. Points may not count in classes where the class is worded improperly on show bill or prize list.
9. No horse or rider can show in any equitation class not to be judged. No schooling rounds, Hors de Concour rounds (not to be judged) in Hunter classes over 2', and it is **STRONGLY DISCOURAGED** for classes under 2'. **A schooling round in a Hunter class will only be allowed at the discretion of the Judge. The Judge will take into consideration number of entries and conditions of the situation in order to warrant a schooling round. A Hunter schooling round will not be permitted in classes with fences above 2'.**
10. Results 1st through 6th place. Including in the results class name, horse, rider, and owner. In addition the number of horses competing in the first class of each hunter division as well as each equitation and jumper class must be indicated. A copy of the show bill and name of judge must also be included with the results. A penalty of \$25 will be levied if results are not mailed to the Points Secretary.
11. Non-sportsman like conduct or cruelty to or abuse of a horse by any person at any KCPHA show is forbidden and renders the offender subject to penalty. The show management may bar the violators from further participation for the remainder of the show.
12. The Horse Show Management shall reserve the right to refuse an entry or to return an entry fee.
13. KCPHA shows failing to follow the rules of KCPHA will be subject to disciplinary action of the Board.
14. Management has the right to combine or split divisions as entries dictate. Refer to SEC VIII Points Rule 5 and to SEC VII Class Descriptions for division combinations.

SECTION V ATTIRE AND EQUIPMENT

1. Protective headgear is required at all times when mounted anywhere on the show grounds. As per USEF rule GR318.2, **all riders must wear an ASTM approved helmet with harness attached and fastened properly when mounted.**
2. All riders are required to use protective headgear (i.e. hard hat) and riding boots (i.e. boots, jodhpur boots or paddock boots).
3. Clothing should be neat and conservative in color. When possible, entrants are encouraged to show in proper riding attire: boots, breeches, ratcatcher shirt with choker, and riding coat in addition to the hard hat. If a riding coat is not worn, riders must wear a shirt with a collar or choker, neatly tucked into riding breeches as per USEF rule JP111.5 Modifications may be made due to weather.
4. Hunt seat saddles (astride or side saddle) and bridles are necessary for showing. Martingales are optional in classes over fences, but are not permitted in equitation on the flat or in under saddle classes.
5. Hair should be neat and worn so the number shows at all times.
6. Horses should be clean and neat. Braiding is optional.
7. Use of boots and bandages on a horse are prohibited in all Hunter Divisions Exceptions may be made at the discretion of the show management.

SECTION VI DIVISIONS AND CLASSES

Hunter Divisions

Maiden Rider	Pre-Adult	Baby Green
Short Stirrup	Pre-Children's	Pre-Green
Long Stirrup	KCPHA Green	Beginning Rider
Amateur Adult	KCPHA Open	Limit Rider
Children's	Amateur-Owner	Pony
Junior	KCPHA Regular	Children's Pony
Academy Beginning Rider		

Equitation Divisions

Maiden	Beginner	Adult
Short Stirrup	2'6 Equitation	3' Equitation
Long Stirrup	3'6 Equitation	Academy Beginning Rider

Medal Classes

KCPHA Horse Hardware Medal	KCPHA Kahn Steel Medal
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Jumper Divisions

Novice Rider	Children's/Amateur Adult
Schooling Jumper	Junior/Amateur-Owner
Training Jumper	

Hors de Concours (not to be judged entries) allowed in Jumper classes only.

SECTION VII CLASS DESCRIPTIONS

Hunter

1. **Ground Pole Hunter:** Open to horse or pony ridden by a non-pro rider of any age. May not cross-enter into any other division at the same show. Trotting not penalized, Safety encouraged.
2. **Maiden Rider Hunter:** Horse or pony ridden by a non-pro rider of any age. Riders may only show in this division for 2 years. If riders have competed in this division prior to Nov 30th of the current show year, then the following show year Dec 1st-Nov 30th would be considered the second year. May cross enter in 2' divisions only. Once a rider has shown higher than 2' or wins their way out of any 2' division then they are not eligible for maiden. Fence height 18". Trotting not to be penalized.

3. **Short Stirrup Hunter:** A horse or pony ridden by a Junior rider who has not reached their 13th birthday prior to December 1 of the current show year. Riders may compete in the short stirrup division and any other 2' or 2'3" division. Once a rider has shown over fences at 2'6" or higher (except 11 & under equitation or 2'6" equitation), they are no longer eligible to compete in this division.
Fence height 2'.
4. **Long Stirrup Hunter:** A horse or pony ridden by an Amateur or any Junior rider who has reached their 13th birthday. Riders may compete in the long stirrup equitation division and any other 2' division. Once a rider has shown over fences higher than 2' (except 11 & under equitation and 2'6" equitation), they are no longer eligible to compete in this division. Fence height 2'.
5. **Beginner Rider Hunter:** A horse or pony ridden by a non pro rider of any age who has not won three blue ribbons over fences 2' or higher at any recognized show, including equitation, prior to December 1 of the current show year. Ribbons won in Short and Long Stirrup Divisions do not affect rider's status. Riders may cross- enter 2'6" classes but may not show Beginner after competing in classes 3' or higher including equitation. Fences 2'
6. **Beginner Rider Academy Hunter:** A horse or pony used regularly by multiple riders in a lesson program and is ridden by a non pro rider of any age who has not won three blue ribbons over fences 2' or higher at any recognized show, including equitation, prior to December 1 of the current show year. Ribbons won in Short and Long Stirrup Divisions do not affect rider's status. Class is to be judged as an Equitation class, allowing horses to be entered with multiple Riders. Riders may cross- enter 2'6" classes but may not show Beginner after competing in classes 3' or higher including equitation. Fences 2'. Points to follow rider for year end awards.
7. **Limit Rider Hunter:** A horse or pony ridden by a non pro rider of any age who has not won six blue ribbons over fences, including equitation, at any KCPHA, USEF or USEF affiliate recognized show prior to December 1 of the current show year. Ribbons won over fences 2'3" or lower do not affect the rider's eligibility. Riders may cross-enter other classes but may not show Limit after competing in classes 3'6" or higher. Fence height 2'6".
8. **Children's Hunter:** A horse or pony ridden by a junior exhibitor. The same rider/horse combination may not compete at the same show in any class (equitation excepted) in which fence heights exceed 3'3". The rider may compete on a different horse or pony at the same show in any other division or section for which the rider/mount is eligible. The horse or pony may be shown by a different rider in any other division or section at the same show except Junior Hunter. Fence height 2'9" to 3'; spreads not to exceed fence height. Courses will not be adjusted for ponies.
9. **Pony Hunter:** A pony not exceeding 14.2 hands to be ridden by a junior exhibitor. Divisions may be divided into small, medium and large. Refer to USEF Rule Book.
Fence heights:
Small (not exceeding 12.2h) 2'3", Medium (12.3h to 13.2h) 2'6", Large (13.3h to 14.2h) 3'
10. **Children's Hunter Pony:** Open to ponies ridden by a Junior Exhibitor with no other age restrictions applicable. Rider and/or horse may enter any Equitation classes. The rider may compete on a different horse or pony at the same show in any other division or section for which the rider/mount is eligible. The pony may be shown by a different rider in any other division or section at the same show except Hunter Pony classes. To be judged on performance, soundness, manners, way of going, suitability of size of rider to mount and suitability as a Children's Hunter. Small ponies to be shown at 2', Medium Ponies at 2'3", and Large Ponies at 2'6"; spreads not to exceed height of fence.
11. **Junior Hunter:** Refer to USEF Rule Book. To be ridden by junior exhibitors who have not reached their 18th birthday by December 1 of the current show year. Division may be divided into Large Junior Hunter (16h and over) and Small Junior Hunter (under 16h). Fence height 3'3"-3'6".

12. **Amateur Adult Hunter:** A horse or pony ridden by an Amateur no longer eligible to compete as a junior exhibitor. The same rider/horse combination may not compete at the same show in any class (equitation excepted) in which fence heights exceed 3'3". The rider may compete on a different horse or pony at the same show in any other division or section for which the rider/mount is eligible. The horse or pony may be shown by a different rider in any other division or section at the same show except Amateur Owner Hunter. Fences 2'9" to 3'3"; spreads not to exceed fence height. Courses will not be adjusted for ponies.
13. **Pre-Adult Hunter:** Open to horses or ponies ridden by an Amateur Adult rider who has not jumped fences 3'6" or higher in a KCPHA, USEF or USEF affiliate recognized show within the last 3 years. Fences 2'6" to 2'9". May not cross enter Amateur Adult Hunter at the same show.
14. **Pre-Children's Hunter:** Open to horses or ponies ridden by a junior rider who has not jumped fences 3'6" or higher in a KCPHA, USEF or USEF affiliate recognized show. Fences 2'6" to 2'9". May not cross enter Children's Hunter at the same show.
15. **Novice Hunter:** A horse which has not won three blue ribbons over fences 2'6" or higher at a KCPHA, USEF or USEF affiliate recognized show, including equitation classes. Horse's status is determined as of December 1st. Fences 2'6", no year end award.
16. **Baby Green Hunter:** A horse of any age in his first year of showing. Fences 2'3" - 2'6".
17. **Pre-Green Hunter:** A horse of any age in his first or second year of showing in any classes over fences, including equitation classes at a KCPHA, USEF or USEF affiliate recognized show. Once a horse has shown 3'6", they are no longer eligible to compete in this division. Fences 2'9" - 3'.
18. **KCPHA Open Hunter:** Open to horse or pony ridden by a Junior, Amateur or Professional. Fence height 3'3".
19. **KCPHA Green Hunter:** Open to a horse in its first or second year jumping higher than 3'. This is a KCPHA recognized division only; it will not affect MHSA or USEF standards. This division will be held at KCPHA recognized shows only. Fence height 3'3".
20. **Amateur-Owner Hunter:** Refer to USEF Rule Book. To be ridden by an amateur owner or an amateur member of the owner's family. Leased horses are not eligible and multiple ownership is not permitted unless all owners are members of the same family. Division may be divided into 18-35 years old, and over 35. Fences 3'3"-3'6"
21. **KCPHA Regular Hunter:** Open to any horse or pony. This is a KCPHA recognized Division only and will not affect USEF or MHSA standings. Division is to be held at KCPHA shows only. Fences 3'6"

Equitation

1. **Maiden Rider Equitation:** Open to horse or pony ridden by a non-pro of any age. Riders may compete in this division for 2 years. Riders may cross enter 2' division only. Once a rider has shown higher than 2' or has won their way out of any 2' division then they are not eligible for maiden. Trotting is encouraged. Flat is walk/trot only. Fence height 18".
2. **Short Stirrup Equitation:** A horse or pony ridden by a junior rider who has not reached their 13th birthday, a rider who is eligible as of December 1st shall remain so through out the show year. Riders may compete in the short stirrup equitation division and any other 2' division. Once a rider has shown over fences higher than 2' (except 11 & under equitation and 2'6" equitation), they are no longer eligible to compete in this division. Fence height 2.'
3. **Long Stirrup Equitation:** A horse or pony ridden by any Amateur or Junior rider who has reached their 13th birthday. Riders may compete in the long stirrup equitation division and any other 2' division. Once a rider has shown over fences higher than 2'(except 2'6" equitation), they are no longer eligible to compete in this division. Fence height 2'.

4. **Beginner Equitation:** Open to riders of any age who have not won three blue ribbons in equitation over fences at any recognized show prior to December 1st of current show year. A rider who has shown 3' is no longer eligible for this division. Ribbons won in Short Stirrup classes do not affect rider status. Fences 2'.
5. **2'6 Equitation:** Open to non-pro riders of any age. Riders cannot compete in any other classes 3' or higher at the same show. Fences 2'6".
6. **3' Equitation:** Open to non-pro riders of any age. Riders cannot compete in any other classes 3'6" or higher at the same show. Fences 3'.
7. **3'6" Equitation:** Open to non-pro riders of any age. Fences 3'6".
8. **Adult Equitation:** Open to amateurs who have reached their 18th birthday prior to December 1st of current show year. Fences 3'.

Medal Classes

1. **KCPHA Horse Hardware Medal Class:** Open only to riders registered with KCPHA. Jumps shall be at 2'6", with test of at least the top two riders. To be eligible riders must have never shown over jumps exceeding 3'. USEF Tests 1-8 may be required. A rider may not participate in the 2'6" medal and the 3' medal at the same show, even if entered with different horses. Points will accumulate for the year and the top ten riders will be invited to participate in the medal finals to be held at a KCPHA designated horse show. If a top ten eligible rider forfeits entry into the finals class than the next rank riders will advance in eligibility. At the show where the Medal Finals are held, the finalists may ride in classes with fences exceeding 3' prior to Medal Finals. A rider qualifying for the 2'6" medal final may not participate in the 3' medal final. Three exhibitors must complete the course for the class to count.
2. **KCPHA Kahn Steel Medal Class:** Open only to riders registered with the KCPHA. Fences shall be 2'9"- 3', with a test of at least the top two riders. USEF Tests 1-18 may be required. A rider may not participate in the 2'6" medal and the 3' medal at the same show, even if entered with different horses. Points will accumulate for the year and the top ten riders will be invited to participate in the Medal Finals to be held at a KCPHA designated show. If a top ten eligible rider forfeits entry into the finals class than the next rank riders will advance in eligibility A rider qualifying for the 3' medal final may not participate in the 2'6" medal final. Three exhibitors must complete the course for the class to count.

Jumpers

The following dimensions define each height.

0.70m Fences 2'3"	1.00m Fences 3'3"
0.75m Fences 2'5"	1.05m Fences 3'5"
0.80m Fences 2'7"	1.10m Fences 3'7"
0.85m Fences 2'9"	1.15m Fences 3'9"
0.90m Fences 2'11"	1.20m Fences 3'11"
0.95m Fences 3'1"	1.25 Fences 4'1"

1. **Beginner Rider Jumper:** First year of showing jumpers. May not cross enter into any jumper division exceeding .75m (2'5"). Completing course with no faults receives a blue ribbon. The courses designed for this division are to have NO JUMP OFF. Refusal and time penalties to count. Fences not to exceed 0.70m (2'3"). No year end awards.
2. **Novice Horse Jumper:** Open to horses or ponies that have never shown in jumper classes exceeding 1.00m (3'3") ridden by a non-pro or professional. Fences 0.80m. No year end awards.
3. **Novice Rider Jumper:** Open to non-pro riders who have never shown in jumper classes exceeding 1.00m (3'3"). Fences .80m.
4. **Children's/Amateur Adult Jumper:** Riders must be juniors or amateur adults. A horse or pony is not eligible to cross enter into Junior/Amateur-Owner division. Fences 1.00m

5. **Junior/Amateur-Owner Jumper:** Riders must be an amateur or junior riding their own horse or pony. Fence height starting at 1.20m.
6. **Schooling Jumper:** Open to any horse or pony. Fences 0.90m-.95m.
7. **Training Jumper:** Open to any horse or pony. Fences 1.05m-1.15m

SECTION VIII POINTS

1. KCPHA offers a yearly show rating under the regulations set forth below. The awards are presented at an annual banquet at the close of the show season. The purpose of these awards is to encourage participation at recognized shows
2. It is necessary for the entry to be nominated full points for the show season. When a horse or Rider is nominated points will only count from the date of nomination and points will not count for any shows competed in before such date.
3. Annual awards will not be given for divisions having less than three KCPHA entries. A division must be offered and filled in at least three KCPHA shows for an annual award to be given. These divisions will be combined for annual awards if less than three KCPHA entries. Pre-Adult/ Pre-children's, Junior hunter/Amateur hunter, & KCPHA Open hunter/ KCPHA Green hunter.
4. Points may not count in classes where the class is worded improperly on prize lists and/or show bills.
5. Points will not be given for a class having less than three entries in the first class of the division. Horse show management has the right to combine divisions accordingly: Short/Long Stirrup, Pre-adult/Pre-children's, Amateur/Children's Hunter, Junior/Amateur, & KCPHA Open/KCPHA Green.
6. A one-day show must have a minimum of 5 Recognized divisions. A two-day show must have a minimum of 9 Recognized divisions. A division must have a minimum of 2 classes except for Level 4/5 Jumper, which can have 1 or more classes.
7. Scoring for Year End Awards.
1st place / 7 points, 2nd / 5 points, 3rd / 4 points, 4th / 3 points, 5th / 2 points, 6th / 1 points
8. The Points Secretary will maintain the point records of the association and will compute the results of the show year. At the discretion of the Board, points will be posted at mid-year and later. Any questions should first be directed to the Executive Board. Final results will be announced at the awards dinner.
9. In Hunter Divisions, in the event of ties for year end champion, the horse with the most points over fences will be adjudged the higher. If there still remains a tie, duplicate awards will be presented. There will be a champion, reserve champion and recognition to tenth place in each hunter division. For points to count there must be three exhibitors in first class of hunter divisions. An annual award will not be given for any division having been offered in less than three shows or having less than three entries.
10. In Equitation Divisions (except KCPHA Junior and Adult Medals), points earned in the same division will be totaled for the show season. There will be a champion, reserve champion, and recognition to tenth place in each division. In the event of a tie for year end champion, the rider with the most points over fences will be determined the champion of the division. If a tie still remains, duplicate awards will be presented. For points to count there must be three exhibitors in a division. An annual award will not be given for any division having been offered in less than three shows or having less than three qualified KCPHA members in the division at the end of the show year.
11. The horse, pony or rider that accrues the most points in a single division with fences 2'6" and higher, excluding children's pony division, shall be eligible for High Point awarded for hunter, equitation and jumper divisions. *Revised 2/2012.*

SPECIAL YEAR END AWARDS

1. **Jackie Denslow Award** - Awarded every year by the trainers of KCPHA to a junior member who shows outstanding sportsmanship and character. The Award is in honor of the memory of Jackie Denslow, who showed extraordinary quality of character and who tragically passed away as a junior rider.
2. **Sonny-Local Hero Adult Perpetual Trophy** - Sponsored by Mrs. Mary Gresham and Mrs. Debbie Borak. This award is in honor of their two horses, Sonny and Hero who taught them how to ride. KCPHA trainers award this trophy to a member who came to the sport as an adult and has stood out with a "Good Sport" spirit to overcome all the obstacles that learning how to ride entails.

SECTION IX SHOW MANAGER'S CHECK LIST

1. Get approved show date. If grand fathered date is desired, competition dues must be paid prior to January 1. Otherwise, applications for show recognition must be forwarded to the Secretary in writing, specifying preferred date and including the name and address of the requestor, and accompanied by the competition dues.
2. Obtain a judge. Judge must reside outside a 50-mile radius of horse show location. with the exception of any USEF rated judges may judge one show per year. Jumper shows and classes are exempt from the 50 mile restriction.
3. Obtain a course designer. Courses should be of a standard expected of an USEF Horse Show. (A list of suggested course designers may be obtained from KCPHA).
4. Order ribbons.
5. Consider obtaining liability insurance. (KCPHA strongly recommends liability protection.)
6. Make out show schedule. A one-day show must have a minimum of 5 recognized divisions. A two-day show must have a minimum of 9 Recognized divisions. A division must have a minimum of two classes except for Level 4/5 Jumper, which can have one or more classes. The awarding of division championships is optional.
7. Publish show bill. The show bill must indicate KCPHA recognition and entry fee structure, judge's name as well as dates, schooling times, show time and order of classes and map/directions to the show grounds. The show manager will be designated. An up-to-date membership mailing list will be available from the Secretary.
8. Receive show package from KCPHA including:
Horse/rider KCPHA Membership forms
KCPHA Rule Books
Information sheet regarding required result information and timely submission of results
Information sheet regarding courses for pony classes with distances and heights included.
9. Within two weeks of show, mail results to Point Secretary. A \$25 fine will be incurred for late submission of results.
10. Mail any completed horse/rider registration forms to Point Secretary.